

# HEALTH & SAFETY POLICY

Version 5 – 01 October 2020



It is Eltek's policy to develop and ensure a safe, healthy and supportive environment for all employees, contractors and visitors. Eltek is fully committed to the policy and regards it as having the highest priority and will ensure that all reasonable steps are taken to achieve and maintain such an environment. Eltek is committed to achieving a measurable, progressive improvement in health and safety performance, with legal requirements establishing a minimum acceptable level.

The objectives of this policy are to:

- Implement and maintain an effective and properly resourced health and safety management system;
- Promote standards of health, safety and welfare that comply with laws, regulations and other requirements;
- Define health and safety responsibilities for staff, contractors and visitors;
- Promote a positive health and safety culture throughout the company;
- Provide and maintain a safe, healthy and supportive working environment;
- Ensure that safe systems of work are in place to prevent injury and ill-health and to ensure the safety of employees and others who may be affected by the Eltek's activities;
- Ensure that risks are managed by the process of risk assessment and the implementation of suitable risk control systems and workplace precautions;
- Provide all employees with the necessary information, training, instruction and supervision in order that they may work safely and to ensure competence in their delivery of health and safety training to others;
- Ensure that adequate financial provision is made to enable this policy to be effectively implemented;
- Ensure effective communication and consultation with staff, contractors and others affected by Eltek's activities; and to encourage staff and other interested parties to participate in health and safety improvements.
- Measure and review health and safety performance regularly with the aim of continuous improvement.

## KEY RESPONSIBILITIES

The board of directors of Eltek has overall responsibility for health and safety and for the implementation of this policy. The country managers are accountable for ensuring that the policy is implemented effectively across each company.

All managers are responsible for the implementation of this policy and compliance with the related procedures for their area of accountability.

All employees are responsible for their own health and safety and that of others; in particular they are to comply with the relevant procedures issued under this policy.

## SUPPORTING PROCEDURES

The above policy is supported by documented procedures, which are stored on Eltek's intranet.

A handwritten signature in blue ink, appearing to read 'Colin Howe'.

Colin Howe  
President